

2 February 2021

Dear Parents and Carers,

Year 9 Options Process goes live!

I hope this letter finds you and your families well.

As mentioned in my previous letter on 25 January 2021, the website banner for our Year 9 options goes live at **midday today**. This means that you will be able to click on the link and it will take you to the 'Year 9 Options 2021' menu page. On this page you will find five menu choices: Subject videos; Options brochure; Option Choice Service; School Cloud Information and School Cloud link.

Subject videos

This link will take you to a page with 17 subject option videos in which the subject teachers explain the different courses and how they will be examined. Subject teachers will also outline the learning skills that are required for students taking particular subjects.

Options brochure

The Options brochure offers the same information as the videos but in written form. It also offers guidance from Helen Keough, Headteacher, and Mr. Briggs and Miss. Chan as the Year 9 pastoral team, on how to make good choices.

Option Choice Service

Once your child has gathered all the information, they should complete and submit their option choices; the option choice service is a bespoke app which will allow your child to enter their chosen option subjects. The app has been set up so that students cannot mistakenly enter options that will not work for them. This will be live from midday on 09/02/21 and will close at 4.00pm on Friday 12/02/21.

School Cloud Information

This link will tell you about the on-line consultation appointments available on **Tuesday 09 February 2021 between 1.30 -5.30 pm**. It indicates which teachers to book an appointment with for all the different subjects. Should you wish to make a short appointment with Mr. Briggs, Pastoral Learning Manager (PLM), or Miss. Chan, Assistant PLM, they will also be available during this afternoon. Please read the information on this link carefully, as it will outline how long the appointments will be and what you will need to be able to communicate with the teacher.

School Cloud Link

This link will take you directly to the School Cloud log in page for parents so that you can book any appointments that you feel you need to, to help make those final decisions.

Year 9 reports will be posted home on Friday 05 February 2021, so that you will have them to be able to refer to when making appropriate options choices.

I would finally like to take this opportunity to thank you for your continued support as we try to ensure that life at St. Michael's remains as normal as possible for all our students. I particularly thank you for your patience as we deliver our first 'Virtual Year 9 Options process'. Please be assured that you can contact the Academy at any time regarding the process by using the Y9options@stmichaels.bhcet.org.uk email link.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Clare Humble', written in a cursive style.

Clare Humble
Deputy Headteacher